GallerySystems

Collect. Manage. Share.

TMS BARCODE MANAGER
SCAN, UPLOAD, AND UPDATE YOUR LOCATION AND INVENTORY DATA

TMS Barcode Manager lets you easily maintain an accurate record of the current and historical location of your objects. It's a productivity add-on for TMS that combines barcode scanning, batch updating, and activity auditing to provide accurate management of your location and collection inventory projects.

Why Choose TMS Barcode Manager?

✓ Tracks key inventory details: location, date, time, objects, components, crates, staff members, and more

✓ Automates barcode creation and assignment

✓ Cuts down on error-prone manual data-entry

✓ Easily manage one location update, or hundreds, with batch processing

✓ Work conveniently on site, then process offline scans and update your location data

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HOW DOES BARCODE MANAGER WORK?

PRINT
Print your location and object barcode labels and a master report of your labels to work from.

SCAN
Scan your target location codes, followed by the crate, object, and component codes.

IMPORT
Using TMS Barcode Manager, import the resulting scan file into your TMS database.

APPROVE
Review and confirm the updates to your system records.

REPORT
Save transaction details as a report; build on reports to support further tasks, such as shipping and packing.

Workflow

TMS Barcode Manager is most effective when it supports the consistent procedures you already have in place. Before embarking on a project, decide and document who will do the scanning, and how crates, objects, and components will be structured.

Need some inspiration? Click here to learn about Munch Museum's methods for managing a large inventory move with TMS Barcode Manager.

Barcodes

You have a number of flexible options when creating barcodes with Barcode Manager:

- Let TMS auto-generate barcodes for your records, including components, objects, and locations
- Create your own custom codes to tag new records as you create them
- Batch import your legacy barcodes into your TMS records' barcode fields

Equipment

To use TMS Barcode Manager successfully, you'll need:

- Handheld barcode scanner
- Standard printer or specialized barcode printer
- Barcode labels
- Barcode formatting software (optional)

TMS Barcode Manager is compatible with a variety of printers, materials, and scanners, depending on your collection's needs.

TMS BARCODE MANAGER FEATURES

TIME-SAVING

With TMS Barcode Manager, you can scan and update object locations in bulk. Barcode Manager supports multiple users working simultaneously, so you can work together to complete inventory checks and object moves faster. Barcode Manager can auto-generate unique barcodes for each crate, object, component, and location as they enter your TMS database, so you're ready for inventory projects immediately.

PRECISION AND ACCURACY

Eliminate error-prone manual data entry and track all the important details. TMS Barcode Manager captures the who, what, when, and where of your inventory transactions, including new locations, activity timestamps, crate ID, objects, components, and the involved staff members.

SCALABILITY

Manage object relocations of any size with ease. Whether you need to move 1 or 10,000 objects, TMS Barcode Manager features batch updating and a grouping functionality that helps your team handle projects of any size.

CONVENIENCE

TMS Barcode Manager supports wireless scanning, allowing you to take on scanning projects whether you're on-site or not. Even without direct access to your TMS database, you can scan each item at each stage of movement, confirm, and upload the updated location and object component information into TMS later.

COMPATIBILITY

TMS Barcode Manager is compatible with a wide range of accessories, from standard hand-held barcode scanners to software enabled mobile-devices, printers, and other related accessories. It's flexible enough to work with the setup that makes the most sense for your museum.